



## FREQUENTLY ASKED QUESTIONS (FAQ)

### **How will the State Construction Registry streamline the permit and filing process?**

The new SCR system will provide a standardized, statewide, online system for filing notices of commencement, preliminary notices, and notices of completion. It will simplify the construction notification process for contractors, sub-contractors, suppliers, property owners, and others.

### **Are all towns/cities/counties required to participate in the SCR?**

Excerpt from HB 136:

*“For a construction project where a building permit is issued, within 15 days after the issuance of the building permit, the local government entity issuing that building permit shall input the data and transmit the building permit information to the database electronically via the Internet or computer modem or by any other means and such information shall form the basis of a notice of commencement.”*

Full versions of HB 136 and 105 can be found at: <http://www.le.state.ut.us/~2004/bills/hbillenr/hb0136.htm>  
<http://www.le.state.ut.us/~2005/htmldoc/hbillhtm/hb0105s01.htm>

### **What is the required building permit information that will be needed for entry into the SCR for the Notice of Commencement?**

- Building permit number and local municipality in which it was issued or Project ID (for public projects)
- Name of the owner of the project or improvement
- Address of the owner of the project or improvement
- Name of the original contractor
- Address of the original contractor
- Telephone number of the original contractor
- Name of the surety providing any payment bond for the project or improvement  
If none exists, the user must indicate that a payment bond was not required for the work performed
- Address of the surety providing any payment bond for the project or improvement
- Project address  
If project cannot be reasonably identified by an address, then the name and general description of the project location
- Type of project: commercial or residential
  - General project description
- The lot or parcel number, and any subdivision, development, or other project name, of the real property on which the project is to be constructed
- Estimated project value

### **Will all construction projects be required to use the new online system on May 1, 2005?**

No. This is a required process for commercial and public projects effective May 1, 2005. It will be a required process for residential projects beginning November 1, 2005.